



Marking and Presentation Policy 2024-2026

Introduction

At Wavell Community Primary School, we will take a professional approach to marking work and giving feedback on it. All children are entitled to regular and comprehensive feedback on their learning and all teachers will mark work and give feedback as an essential part of the AfL process.

Aims and objectives

We mark children's work and offer feedback in order to:

- show that we value the children's work, and encourage them to value it too.
- boost the pupils' self-esteem, and raise aspirations, through the use of praise and encouragement. The main objective of marking and feedback is not to find fault, but to help children learn.
- give the children a clear picture of their learning success, and how they can improve their work in the future.
- promote self-assessment, whereby the children recognise their difficulties, and are encouraged to accept guidance from others.
- share expectations.

We believe:

- Marking and feedback is the dialogue that takes place between teacher and pupil, ideally while the task is still being completed.
- It should identify any misconceptions.
- Marking should always relate to the lesson objective and, increasingly, the child's own personal learning.
- Comments should be appropriate to the age and ability of the child and may vary across year groups and key stages.
- Comments will focus on only one or two key areas for improvement at any one time.
- Whenever possible, marking and feedback should involve the child directly. The younger the child, the more important it is that the feedback is oral and immediate.

All Books:

- KS2 will use DUMMUM (Date, Underline, Miss a line, Learning Objective, Underline, Miss a line) unless a child requires a reasonable adjustment in which case they will either be provided with a sticker or an adult will scribe for them.
- KS1 will use a sticker with the week commencing (W/C) and Learning Objective included
- Learning Objective must start with 'I can'.
- Teacher comments to be written in clear, legible handwriting.



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Codes for Marking

KS1	KS2	Meaning
		Positive comment about work/attitude
		Next Step for improvement
I		Independent Work
S		Supported Work
vf		Verbal Feedback
✓		Your work is correct
C		You have made an error
sp		You have made a spelling error
^		You have omitted a word or letter
	<u>marvolus</u>	Children to use this to indicate they are unsure of spelling
//		New paragraph
		Circle the omitted capital letter or the capital letter in the wrong place
P/G		Punctuation or Grammar error

Marking Work:

- The teacher/TA/supply comments in green pen. **Pink** indicates the pupil has partially met or not met the Learning Objective and **Green** indicates they have met the Learning Objective.
- Learning Objectives must be marked using Pink and Green highlighters.
- The pupil's response to the Next Step should be written in red pen (age-appropriate).